

**Rural Municipality of Wellington
Council Meeting –June 25, 2020**

Meeting Minutes

Present: Bernard, Mayor, Council Members: Albert Arsenault, Shawn Bernard, Jeannette Gallant, Irene MacCaull, Moira McGuire, Kelly Richard and Imelda Arsenault, CAO

1. Call meeting to order

Mayor Bernard called the meeting to order.

2. Fire Department report

Calls: 1 Motor Vehicle, 5 Medical Calls, 1 flu fire. The months during Covid-10 were very slow. April had 1 flu fire, May and June had 1 Motor Vehicle and June had 6 medical calls and 1 Motor Vehicle.

The situation is now back to normal operations at being back to Code 1.

The fire hall is open again to the public after being closed to the public during the Covid-19 restrictions. An operational plan is available and done through the Fire Marshall's office. All lights were replaced with LED lights.

The Junior Firefighters are back in assisting and learning at the WFD and the program is working very well.

The WFD roster is full having 30 firefighters. There are two on the waiting list.

The phone tower in Urbainville is now being demolished. Fire chief communicated the need to purchase this tower for the last two years and the department is very disappointed that this did not come to fruition. This changes the situation to replace the phone tower as is essential to improve communication between firefighters during a call. The funeral home tower is not sufficient because it is not tall enough. It is possible to rent the other existing tower at a cost of \$ 1600.00 per month which is not affordable for the WFD. The department is looking at other options and possible funding programs.

The lobster banquet will not be held this year due to the Covid-19 restrictions.

The fire bans are followed through the provincial regulations. Burning permits are easy to obtain by requesting it online. When calls are made to the WFD to report a campfire, grass fire, etc. the callers are asked to call 911.

Approval of agenda

It was moved and seconded that the agenda be approved with the following item added, storm sewer issue.

3. Approval of meeting minutes – June 1, 2020

It was moved and seconded that the meeting minutes be approved.

Motion carried. 6/6-(2020-31)

4. Declaration of conflict of interest

None declared

5. Business arising from the minutes

a. Insurance for junior firefighters

The coverage includes \$ 50 000 per firefighter. The information was communicated to Cooke Insurance to pro rate the insurance up to the date of the existing policy which is October 1.

b. Official Plan

Upland received the comments from Municipal Affairs and is integrating all comments with those sent from the Official Plan Working Committee. They could come down to PEI and the end of July to present the report. Council prefers to have the documents in hand before setting a date for the public meeting.

c. Community Immigration Project

The funding contract is close to getting signed for three years with yearly budget of \$205,000 (which will be for nine months in year 1). They have rented two offices at Place du Village. They are still recruiting for the Coordinator position and have hired an administrative assistant to work on the project. The main criteria for the project is leadership and business to educate community leaders. The group would like to identify 5 businesses that could benefit from the project.

Another funding project is available to municipalities who wish to sponsor immigrant who could live in the community. The challenge is finding a place for these people to stay. Is it possible to use these funds to work on the housing issue? The question was raised if the municipality needs to contribute funds. That is not confirmed at this time. The mayor will look up the information on the sponsorship program. Moira will circulate more information when available.

d. Mill Road storm sewer invoice update

There is no settlement of the invoice. The payment will wait until the work is completed and satisfactory. Many residents have serious concerns regarding the poor quality of the grass not grown and many other issues not addressed. The timing of doing the lawn work was problematic as it should be done in the spring or late fall. The Mayor met with the contractor to see how the work could move forward. Should the

Municipality spend its own money or wait until the work can be completed properly. It is suggested to work with the contractor as planting lawn in the summer is not recommended.

The electric brace on the electric pole also needs to be put in place.

Covid-19

- i. The Vanier Centre will open as of June 27.
 - Bingo will resume on July 7. It is recommended to use paper cards if this is affordable. Players need to respect the 2m physical distancing and practice safe hygiene by using hand sanitizer and washing hands.
 - The Club will open the week following July 1 on a three-month trial. The situation will be re-evaluated at the end of September. Both rooms will be used during events. Important to have a shield between bar and patrons, wash tables and chairs between changes of patrons, have tables 2m apart, have a record of contact tracing list and use one door for entrance and a different door to exit.

It is moved and seconded that the Club open on July 7 for a three month trial to be re-evaluated at the end of September.

Motion Carried (6/6- 2020-32)

f. Building Code -

No update on the new Development Permit Application form. It will be similar to the old one with changes in the draining plan and the need to follow the new National Building Code.

g. Summer Students

Two students are hired, Chad Arsenault started on June 8 and Ryanna Ryan started on June 28.

h. Doctor's Office

The new office is now open but no information on the arrival of the new doctor. The Mayor communicated with the Minister of Health who responded that he could not confirm when the new doctor would start in Wellington.

- i. Bursary
- j. Two bursaries were awarded – Celine Arsenault, Evangeline and Alecia Arsenault, Three Oaks.

k. Sewer Repair Invoice

No update on the adjustments for the invoice.

l. Procurement Policy

The reviewed version was presented and CAO will send the updated version to Council as well as to the Fire Department.

6. Financials YTD

The financial reports were presented. No questions on the reports.

7. Committee Reports

Sewer& Municipal services:

The operator confirms that the generator weekly tests are working well. Albert will meet with Eric and the operator to discuss the sewer flushing plan for this year.

Park:

The lamppost Acadian banners are loose and fall off. These will need to be tightened. CAO to talk to maintenance.

Sidewalk:

A resident walking on the sidewalk was hurt upon tripping on the walk. It is difficult to find a contractor as they are very busy at this time of the year. We are getting a quote from Kent Construction but the quote was not possible for today. There are approx. 15 blocks that are in a serious need of repair. The broken sidewalk blocks have been spray painted for pedestrians to notice until these are repaired. Wellington Construction have sandblasted the major problem areas. They also suggested the correct cement to use for the smaller cracks.

All streetlights have been installed.

Finance – no report.

Tourism and Recreation –no update.

Bingo, Club and Social Services – no report.

EMO, Fire and Security– The issue of cars driving at excessive speed is a concern to Council. Mayor will communicate with Sonny Gallant to see if it is possible to add another flashing light on Sunset Drive before the legion. Speed bumps are also discussed. CAO will check with other municipalities on which areas are identified for these.

Technology and Communication: Ongoing updates are made when required. CAO brought the need for a new logo that is easier to use for print material and advertising. A contest will be launched to residents for ideas on the logo. A prize of \$ 100.00 will be awarded to the winning entry.

Planning Board: The April 27th report is accepted.

Welcome/Bienvenue –no report

Asset Management – No news on the project funding request.

Health Services – no update.

8. New Business

a) Canada Day Decorations

It is suggested to decorate the park on Sunset Drive and the Barlow Park. CAO will ask the CSCE for decorations they may not need for the caravan.

b) Planning Board

- Building Permit: one Building Permit was awarded to Travellers Rest Mini home on Barlow Road to add a mini-home.
- The Municipality received an application for a subdivision on Barlow Road. Ten percent of the land can be requested by the Municipality as green space or take as a fee. It is suggested for members to think of where they would like the green space.
It is mentioned that the municipality has enough parks to maintain and the green space should be low maintenance, however, it would be good to have trees, etc added to smooth down the industrial look.

The request needs to be sent to the Departments of Transportation and Environment for their review.

CAO will communicate with farm operators within 1000 feet of the subdivision to let them know that the request for a subdivision has been made and request their comments.

Another meeting of the Planning Board will be held at a later date to discuss the request.

c) Extension of boundaries

It was discussed if a lot owner can place an empty building or trailer on their property. According to the Development Bylaw, a main residence or building is to be erected on a lot before any accessory buildings can be placed. CAO will discuss with owner.

9. Next meeting July 16, 2020.

10. Adjournment

The meeting adjourned at 10:05.