

Rural Municipality of Wellington

Council Meeting – December 17th, 2018 – 8:00 pm

Meeting Minutes

Present:

Alcide Bernard, Mayor,

Council Members: Albert Arsenault, Shawn Bernard, Jeannette Gallant, Irene MacCaull, Moira McGuire, Kelly A. Richard

Imelda Arsenault, CAO

1. Call meeting to order

Mayor Bernard called the meeting to order and acknowledged appreciation for the members being present during the inclement weather.

2. Fire Department report

James Ryan, Fire Chief presented the Fire Department report. He is pleased to meet the new Council members and invites them to bring any concerns or positive remarks to him so he can address these with the Department.

- a) He is asking if the Credit Card request has been addressed. This will be verified with the bookkeeper.
- b) Government passed a new bill regarding financial assistance for long serving Firefighters who go through critical illness. The guidelines will be brought forward in the new year.
- c) The Christmas banquet went well and FD appreciates the participation of the Council member representing the municipality. The Firefighter of the Year is Shelaine Gallant and Junior Firefighter is André Arsenault.
- d) The Capital Funding project is nearly finalized. They are waiting for a final submission to close the project.
- e) Island EMS meeting: The pilot program where an ambulance was posted at the Fire Hall in Wellington is being reviewed and has been positive so far. They are looking into long-term posting in the future. It would be 7 days a week, 7:00 am to 7:00 pm. More details will be shared when a decision is made on the future of the program.
- f) Fire Chief Meeting: There is a proposal to raise the fire dues by \$2.00 per household/business to help fund the PEI Fire School . There are 2,662 individuals and 1,332 civic addresses. This would mean the FD budget would be reduced by \$ 3000. The membership dues are \$ 4000.00 for Level 1 training which the FD already pays. The WFD voted down the proposal as did others. The next step is to have the vote passed at the local Fire Districts. It is believed that the funds raised would be used to pay for the workers

needed which is presently done through volunteers. There is a challenge in finding volunteers. A letter will be shared with Council when it is received.

- g) Calls: 1 Motor Vehicle, 1 Flu Fire, 10 Medical Calls, 3 Power Lines Down and 1 False Alarm. Two deaths were reported on two of the calls.
- h) EMO and Warming Shelter Situation: Thirty people used the warming shelter open during the November Power Outage. There are improvements to bring and these were discussed at the EMO meeting. The region covered is the Fire District area. Communication needs to be improved in order for people to be informed of the Reception Center hours and services. It is best to not call the FD to setup a shelter which was done by EMO this past November. The adoption of the new EMO plan should clarify this. Clarity is needed on the process of what happens when, readiness for 72 hours which is considered too long, training required for the EMO teams, who pays for what, etc.

3. Approval of agenda

It was moved and seconded to approve the agenda as presented.

Motion carried (6/6)(2018-85)

4. Approval of meeting minutes – November 19,2018

It was moved and seconded to approve the meeting minutes as presented.

Motion carried (6/6)(2018-86)

5. Business arising from the minutes

a. Rezoning Request

One member recluses herself from the discussion due to potential conflict of interest.

The Planning Board met on November 19th and since the new Council is now in place, Jamie Cormier, former Council member of the Planning Board, was invited to this meeting to participate in the discussion. The Mayor explains the process on approving rezoning requests and explains the land parcels included in the rezoning request which requires a change to the Official Plan Map and an amendment to the bylaw.

Bylaw Amendment Resolution #3 – SECOND READING

“Whereas an application was received from La Coopérative Le Chez Nous Ltée for 64 Sunset Drive, Parcel 1, portion of PID # 262089, for a zoning amendment from an **R-1 Residential** zone to a proposed **PSI- Public Services and Institutional** zone; and parcel 2, formerly part of PID#261867, for a zoning amendment from the **O1 -Recreational** zone to a proposed **PSI- Public Services and Institutional** zone under the *Zoning and Subdivision Bylaw (Revised February 2013)* 2018-01;

“And whereas zoning bylaw amendment *Wellington Zoning Subdivision Bylaw (Revised February 2013)* 2018-01, was read and formally approved a first time at the Council meeting held on November 19th, 2018;

Be it resolved that zoning bylaw amendment 2018-01, a bylaw to amend the *Wellington Zoning Subdivision Bylaw (Revised February 2013)* be hereby read a second time.

One member recluses herself because of potential conflict interest.

Carried 5/5 (2018-87)

Bylaw Amendment Resolution #4 – APPROVAL OF SECOND READING

“**Whereas** an application was received from La Coopérative Le Chez Nous Ltée for 64 Sunset Drive, Parcel 1, portion of PID # 262089, for a zoning amendment from an **R-1 Residential** zone to a proposed **PSI- Public Services and Institutional** zone; and parcel 2, formerly part of PID#261867, for a zoning amendment from the **O1 -Recreational** zone to a proposed **PSI- Public Services and Institutional** zone under the Wellington, *Zoning and Subdivision Bylaw (Revised February 2013)* 2018-01;

“**And whereas** zoning bylaw amendment 2018-01, a bylaw to amend the *Community of Wellington Zoning and Subdivision Bylaw (Revised February 2013)* was read and approved at two separate meetings of Council held on different days;

Be it resolved that zoning amendment 2018-01, a bylaw to amend the Wellington Zoning and Subdivision Bylaw (Revised February 2013) be hereby formally adopted.

One member recluses herself because of potential conflict interest.

Carried 5/5 (2018-88)

b. Building Permit Request

The municipality received a Building permit request from la Coopérative le Chez Nous Ltée to allow for the expansion of the existing building. The Planning Board held a meeting on November 19 and recommended to Council to defer the building permit request until all the appropriate information on the land use is received. Participants expressed concern for the parking area in front of the building. Council meeting was held on November 19th to discuss the Building Permit request and accepted the Planning Board recommendation.

Council reviewed the revised plan which is much improved and shows the parking to be inside the parcel of land vs flowing on Sunset Drive according to the previous plan. The Wellington Municipal Office is waiting for approval from the Department of Transportation, Infrastructure Renewal and Energy on the revised plan.

It is moved and seconded that the building request be approved following the approval from the Highway Branch of the Department of Transportation, Infrastructure Renewal and Energy.

One member is an employee of the facility so recluses herself in light of potential conflict of interest.

Carried 6/6 (2018-89)

c. Gas Tax Project

Lift Station

A meeting was held in early December with representatives of the community, the sewer attendant and CBCL to discuss the proposed cost for the entire project. There are two different parts in the proposal which bring different options for consideration to provide the service to the residents: a) the valve chamber design b) the overflow pipe and flow meters. The estimated cost for the project design presented is set at \$375 000.

a) The Valve Chamber:

High-end version (Heated Building shelter)	In-ground equipment - Regular version (with or without overflow pipe)
<ul style="list-style-type: none"> • Pros: Includes an enclosed shelter with heating • No more confined space access • New technology in the system • Cons: Used in a few other island communities, fairly new • Training required to use the new system at our cost (as part of the contract) • Extra monthly heating cost • \$ 35000 more for the cost of this option 	<ul style="list-style-type: none"> • Pros: This system is in use island wide and has been for many years • It is safe and less expensive • Savings of \$35000

b) Overflow pipe and flow meters:

- i. Government does not allow the overflow pipe anymore. As part of recent government review, it would allow the installation of an overflow pipe with a flow meter for measuring the flow percentage of waste that is dumped in the river. TRITEC has the contract for the security of the system and will communicate with the municipality when there is an issue. A generator is installed to keep the system going in case of failure but its operation needs to be confirmed by a site visit as the communication system does not report the restoration of power. The sewer system has a 1 hour holding capacity before the generator is needed. An analysis was done in 2015 on the existing system and it was recommended to give consideration to replacing the station within the next 5 years to accommodate the annual projected growth of the community.
- ii. Options to consider: The overflow pipe is safer to avoid any backflows to residences. Council is liable if damage is caused in homes because of a sewer system failure. Insurance does cover damages for weather related events (This would need some clarification so it will be verified with the insurance provider). Eliminating the overflow pipe and flow meter would reduce the cost by \$20 000.

It is moved and seconded that the in-ground equipment option be accepted and that the overflow pipe and flow meter not be included.

Carried 6/6 (2018-90)

6. New Business

d. Signatures for financials

It is proposed and seconded that Alcide Bernard, Irene MacCaull and Imelda Arsenault have the authority to sign cheques on behalf of the municipality with 2 out of the 3 signatures required on all cheques.

Motion carried 6/6 (2018-91)

e. Matching Donation for Fire Department

Every year, the Fire Department collects donations during their Christmas party that goes to needy families in the community. Previously, the amount was approximately \$ 200.00 which was matched by the Municipality and this amount has increased over the last couple of years due to the presence of the junior firefighters and their parents.

It is moved and seconded that the Rural Municipality of Wellington matches the donation up to a maximum of \$250.00 for future years.

Carried 6/6 (2018-92)

f. Wage rates

Over the past number of years, the wage rates for the cleaning staff was \$12.50 which was above the provincial minimum wage rate (Dec 2018 – 10.85, April 1/19 – 11.55) The rate for the maintenance staff is \$15.00/hour.

It is moved and seconded that the wage rate for the cleaning staff be increased immediately to minimum wage + \$2.00 based on the PEI Minimum Wage Grid and an increase of \$ 4.00 above minimum wage starting on April 1 for the maintenance staff.

Motion carried 6/6 (2018-93)

Committee Representatives

The mayor described the various committees that are setup for the new Council and asks members to reflect which Committee they would be interested in leading.

- a) Sewer and Maintenance – look after the sewer monitoring and oversee maintenance needs
- b) Finance – support in budget preparation and capital plan
- c) Tourism and Recreation – oversee the tennis court, boardwalk, pond rink, and playground
- d) Bingo, Club, Social – oversee the organization of the bingo and social events.
- e) EMO, Fire and Policy – look at the bylaw regarding these areas
- f) Technology and Communication – support work for the website, abide by the social media policy
- g) Bienvenue/Welcome Évangéline/Immigration – assist in welcoming families to the municipality and support the Immigration project
- h) Planning Board – support Official Plan, Zoning Bylaw and Development Plans (Building Permits)
- i) Regional Municipality Working Group

Update on the Regional Municipality Project

The consultant, Brighter Communities, Planning and Consulting, was hired to do the work on the regional municipality project. The work has started and the working group is actively working to submit various reports and pertinent information required for the work at hand. Public consultation meetings are part of the plan to move forward and more information will be shared as needed.

Upcoming meetings

Various meetings are scheduled in 2019 and Council members are invited to attend.

January 4 – Regional Municipality Project

January 15 – Association Touristique Évangéline Public Meeting – Embellissement de la région – 7 :00 pm – École Évangéline (Provide ideas for Region beautification projects through funding from ACOA).

January 19 – Federation of PEI Municipalities (FPEIM) – Semi-Annual Meeting – Kinkora Community Center – 9:00 am

January 22 – Age Friendly Communities – École Évangéline – 6:30 pm

April 29 – FPEIM Annual Meeting - St-Peter's Bay Complex – 8:30 am

Adjournment

It is moved and seconded that the meeting be adjourned at 9:20 pm.

Motion carried 6/6 (2018-94)