

**Rural Municipality of Wellington**  
**Meeting minutes**  
**October 15, 2018**

**In attendances**

Alcide Bernard, Mayor  
Marcia Enman, Deputy Mayor  
Michel Gagnon  
Pierre Bernard  
Raymond Arsenault  
Jamie Cormier  
Irene McCaull  
Giselle Bernard, Administrator

**Guests**

Roger Gallant, Mayor Rural Municipality of Abram Village  
Pierre Arsenault, Administrator, Rural Municipality of Abram Village  
Alex Dalziel, PEI Infrastructure Secretariat  
Jesse MacDougall, PEI Infrastructure Secretariat  
James Ryan, Fire Chief

**1. Call meeting to order**

Mayor Bernard calls the meeting to order at 7 p.m.

**Presentation from the Department of Infrastructure**

The two representatives from the PEI Infrastructure Secretariat presented the Asset Management interactive online tool developed for municipalities. The main objective of this tool is to provide a database of all municipality infrastructure information. Also the team can upload new infrastructure upgrades into the database. The database can supply reports to the municipalities when planning for future upgrades.

**2. Wellington Fire Department**

The month of September was busy for the fire department, here are a few details shared by the chief;

- 1 structure fire, 8 medical calls, 1 false alarm, 1 forest fire
- Successful open house on Saturday, over 200 people participated
- Junior Firemen program has been open to new members again this year as it continues to be very successful
- The 2<sup>nd</sup> year junior members will be starting to have more responsibility as long as parents give permission. The SOG for the junior members needs to be updated
- The Fire department will be registered to offer the volunteer hours needed for the community leadership Bursary offered by the province after 150 hours of volunteering
- The Fire department will have members on duty Halloween night in case of mischief
- Chief explains the promotion completed after the incident on the closed road during a house fire. The fire department explained the danger to the firemen when people drive around road closures.

### **3. Approval of agenda**

It was moved and seconded to approve the agenda as presented.

Motion carried (6/6)(2018-66)

### **4. Approval of meeting minutes – September 17,2018**

It was moved and seconded to approve the meeting minutes as presented.

Motion carried (6/6)(2018-67)

### **5. Follow-ups from meeting minutes**

#### **a. Gas Tax Project**

##### **i. Lift station**

There is no additional news to bring forward for this project at this time.

##### **ii. Mill road storm sewer**

It is moved and seconded to accept a 2 year provincial contribution of \$200,000 to complete the storm sewage project on Mill Road at a total cost of \$462,375 and that the municipality continue to make funding request to complete the project.

Motion carried (6/6)(2018-68)

#### **b. House at corner of Barlow road & future zoning**

The house at the corner of Barlow's road is still on the list to be demolished and the shed has been removed. The neighbours have all been consulted except for one to have zoning changed on the left side of Barlow's Road for mini home and pre fab homes. To date all neighbours have agreed to the zoning change

#### **c. Social Media policy**

An updated version of the policy is requested to be discussed at the next council meeting.

#### **d. Municipal elections**

Mayor Bernard shares information on the upcoming elections and reminds councillors that the deadline to submit nominations is Friday October 19<sup>th</sup> at 2 p.m. He also explains that if the deadline needs to be extended due to a lack of candidates, the advance pole date will need to be changed to November 3<sup>rd</sup> as there would not be enough time to print the ballots if the original advance poll date is kept.

#### **e. Drainage issue**

The required work will be completed by AJL Contractors once the company is available.

**f. Sidewalk**

Mayor Bernard shared that after meeting with the province representatives, it was determined not to use cement this fall to fix some of the cracks and that the province would assist the municipality by replacing 6 sidewalk sections in 2019 as part of the Mill Road storm sewer project.

**g. Asset management project**

After receiving additional information from the PEI Infrastructure Secretariat representatives at the beginning of the meeting, it was moved and seconded for the Rural Municipality of Wellington to become a participant of the training organised by the AIM Network on Asset Management at a cost of \$3,000 which is to be cost shared by the province and the gas tax funds.

Motion carried (6/6)(2018-69)

**h. Administration**

As discussed at the last meeting, advertisement was done for candidates for the administrator position. Mayor Bernard shared that he met with Imelda Arsenault and she would be very well qualified for the part time position of approximately 5 hours per week.

It was moved and seconded to hire Imelda Arsenault for the position of Administrator for the Rural Municipality of Wellington.

Motion carried (6/6)(2018-70)

**i. PEI Energy Efficiency Program**

It was moved and seconded to apply for funding to have an energy audit completed for the fire hall, the Vanier Center and the Barlow's Pond Interpretation Center.

Motion carried (5/6)(2018/71)

Councillor Cormier abstained as he felt in a conflict of interest due to his involvement

**j. Capital investment Program (Gas tax Component)**

The municipality is in the last year of a 5 year capital investment plan for Wellington. The new council will need to review the plan and develop a new plan.

**k. Housing plan**

Mayor Bernard shared that he received an update from the representatives from the Chez-nous and that they will be preparing an expression of interest to indicate their plans to develop new affordable housing in Wellington.

**I. Sommet immigration francophone (follow up)**

Mayor Bernard shared that the Evangéline community has been chosen for an “Inclusive Community National Pilot Project”. The project is in the planning stages at this time and that he plans to continue to be a part of the working committee to represent Wellington.

**m. Climate change and GHG reduction**

Due to the length of the meeting, council decides to watch the promotional video at another time.

**n. Rally Age-Friendly communities**

Mayor Bernard participated to the Rally on Age Friendly Communities that was held in Summerside earlier in the month. He shared that it was a good conference with the objective to have community groups within an area be more aware of all age groups in their projects or activities.

**o. Donation to the Prince County Hospital Foundation**

It was moved and seconded to commit to a 3 year pledge to the Prince County Hospital Foundation for the amount of \$1,000 per year.

Motion carried (6/6)(2018-72)

**6. Financial report – YTD October 12, 2018**

Council reviewed the YTD financial for the fire department and requested an updated Capital Expenses budget for 2018-2019 to reflect the project with the department of Rural Development approved for the purchase of equipment.

Council also reviews the YTD financial reports for the municipal operations, the sewage corporation and the Wellington Club.

It was moved and seconded to send payment of \$1,500 as the 2<sup>nd</sup> contribution to the CMA 2019.

Motion carried (6/6)(2018-73)

It was moved and seconded to make a donation to the Prince County Hospital in Jean-Paul Arsenault’s name for the work he completed in preparation for the upcoming CMA event in Wellington on August 11.

Motion carried (6/6)(2018-74)

**7. Committee reports**

**a. Sewer**

The yearly maintenance flushing of the system is planned for October 26. The system is working well and there are no issues to report.

**b. Club**

The YTD financials show a deficit and council hopes activities can bring up sales.

**c. Recreation**

The council plans for the fall clean up this weekend. Council received one bid for the sale of the bricks that was lower than the reserved bid. Council decides not to accept the bid and to reoffer in the Spring.

**d. BINGO**

The committee members are pleased to report that the participation is very good at BINGO and they are doing well financially

**e. EMO Team and Flood plan**

The committee continues to meet and the plans are moving ahead. The meeting minutes will be shared with council. Need or interest in developing a flood plan will be discussed at the next council meeting.

**f. Regional incorporation**

Mayor Bernard shares that the RFP to hire a consultant, to undertake the Growth Management Study, has been launched and that the committee is to meet again this week. The deadline for proposals is October 30th

**g. CMA 2019 and 60e Anniversary**

Mayor Bernard shared that he has met with the representatives from the province in regards to the CMA sign in Wellington and there are no exception for this event.

The planning committee continues to meet and plans continue to be made for the August 11, 2019 celebrations. The meeting minutes of the last committee meeting will be shared with council.

**8. New Business**

**a) Resolution for credit card for the fire department**

It was moved and seconded to approve a \$5,000 limit credit card from the Evangeline Credit Union for the fire department.

Motion carried (6/6)(2018-75)

**b) Capitalization Policy for MCEG**

It was moved and seconded to lower the capitalization amount to \$500 to take full advantage of the HST rebates through the MCEG Program.

Motion carried (6/6)(2018-76)

**c) Snow removal contract**

It was moved and seconded to accept the following quotes provided by AJL for the following annual snow removal:

\$2,600 for the fire hall

\$3,000 for the Vanier Center

\$5,500 for the snow removal and salting of the sidewalks

Motion carried (6/6)(2018-77)

**d) Infrastructure projects to December 2021**

Mayor Bernard explains to council that they are required to complete an expression of interest in regards to potential projects to be completed within the new Infrastructure program by December 2018. He asks council to think about this and to bring ideas forward at the next council meeting.

Council did share some ideas in a brainstorming session; Mill Road Storm sewage project, the new lift station project, the extension of sidewalks from the Chez nous to the Legion including the lamps, complete the sidewalk from the Credit Union to the Old Mills Park.

**e) Complaints – speeding, visibility near the post office**

Mayor Bernard shares that he has received complaints in regards to speeding in Wellington. He asks councillors to advise people to call the RCMP directly to report people speeding within the village as Council has no authority on this matter. He also received a complaint about the branches on the tree in the yard of the house next to the post office as it limits visibility as people are backing out of the post office parking lot and Access PEI parking area. The branches will need to be trimmed in the spring.

**f) Honorariums – taxable**

Mayor Bernard shares that as of this year, due to changes by the federal government, 100% of honorariums will need to be claimed as income on councillors personal income taxes.

Councillors will be paid their honorariums at the next Council meeting in November.

**9. Correspondence**

- a) Mayor Bernard shares that the municipality received an invitation to submit names for a Prime minister award for an educator. Deputy Mayor Enman will complete the application to nominate a teacher from the Rural Municipality of Wellington
- b) As discussed last meeting, Mathieu Richard is selling his house on Barlow Road and proposing to divide his land into 2 parcels. He has followed all requirements within the municipal bylaws. It was moved and seconded to accept the surveyors plan completed to divide the lot into two parcels.

Motion carried (6/6)(2018-78)

**10. Next meeting**

The next council meeting will be held on November 19<sup>th</sup> at 7 p.m. The newly elected councillors will be invited to the meeting.

Council decides to host the annual Christmas dinner on Sunday December 2th. Council decided to have the dinner catered by Patsy Richard and to have it at the Vanier Center.

**11. Adjournment**

With all items on the agenda being discussed, it was moved to adjourn the meeting at 10:30 p.m.