

**Meeting minutes
Rural Municipality of Wellington
Council Meeting
Village Office Boardroom
June 18, 2018**

In attendances:

Alcide Bernard, Mayor
Marcia Enman, Deputy Mayor
Raymond Arsenault
Pierre Bernard
Jamie Cormier
Irene MacCaull
Giselle Bernard, Administrator
Absent: Michel Gagnon
Guest: Chief James Ryan, Wellington Fire Department

1. Call meeting to Order

Mayor Bernard called the meeting to order.

2. Wellington Fire Department Report

Chief Ryan gave his report. Here is the information he shared with council;

- 9 medical calls, 1 dog rescue and one structure fire since the last meeting.
- Members of the department will be volunteering at the Canada Day Barbecue in the park
- Island EMS has taken one ambulance off the road in West Prince and has taken the rapid response system completely out of the system. The representatives of the fire departments have been meeting with officials to discuss this issue as it places pressure on the system for the fire departments
- As mentioned last month, the partnership with the local ATV Club with the new rescue trailer is in place and the mock accident will happen in the fall to test the equipment
- The department have received a few complaints on response time
- The mileage question has been left at .40 per km
- In the YTO report, a credit was indicated in the equipment which was created because a defibulator was sold to the Wellington Legion

3. Approval of Agenda

It was moved and seconded to approve the agenda as presented.

Motion carried (2018-48)

4. Approval of meeting minutes - May 28, 2018

It was moved and seconded to approve the meeting minutes of May 28, 2018 as presented.

Motion carried (2018-49)

5. Follow-ups from meeting minutes

a. Gas Tax Projects

i) Lift station replacement

The project has been awarded to CBCL as per council decision and the representatives will be meeting with Preston on Wednesday June 20 to start the work.

ii) Sewer extensions

The RFP was sent out and two proposals were received and reviewed. The review committee recommends Curran and Briggs to complete the sewage extension project on Barlow's Road.

It was moved and seconded to accept Curran & Brigg's Proposal for the sewage extension project on Barlow Road for \$75,446.90

Motion Carried (2018-50)

iii) Mill Road storm sewers

After a meeting with MLA Sonny Gallant, he informed the Mayor that the Chief Highways Engineer, Stephen Yeo had agreed to complete the work required in 2019 to replace the old storm sewage and add the new storm sewage on Mill Road.

Mayor Bernard will be sending a letter to have confirmation for this project.

b. CMA 2019

1. 60th Anniversary Celebrations

The committee continues to meet and plans for the upcoming event. Mayor Bernard asked for the meeting minutes to be shared with council.

2. Signage

Council continues to plan to have the CMA 2019 sign erected at Laurenda's Park. Council will develop a signage policy to answer any questions.

c. Park Stage Project

The stage is mostly completed and an additional \$300 was needed as a third step was required because of the grade of the landscape. The canopy still needs to be ordered and placed.

It is important to note that activities on the stage will be planned during the summer months.

d. Mill Rd/Riverside Dr property – Environment

The property was evaluated by a representative of the provincial environment department and no issues were raised if the ditch was filled to join both properties together. No other actions required at this time.

e. House at corner of Barlow Road

Mayor Bernard has been in contact with the owner of the property and a plan has been put into place to have both the shed and the mini home removed. The owner inquired if he would have permission to place another mini home on the site.

As per the official plan of the Rural Municipality of Wellington, there should be a designated area of the community as a RM1 zone where residents would be permitted to put mini homes.

Mayor Bernard will start the process by having a discussion with the actual landowner of the left hand side of Barlow Road and then depending on the outcome, other neighboring residents will be consulted to have the zoning changed.

It was moved and seconded to approach owner of the left hand side of Barlow Road to see if there is any interest in rezoning to RM1

Motion approved (2018- 51)

f. Social Media policy

It was moved and seconded to accept the 1st reading of the Social Media Policy with changes
Motion carried (2018-52)

**g. Municipal elections - Bylaws - deadline extension to September 5th
- Electors lists**

Mayor Bernard shared that an extension for the Election Bylaws to September 5th and that Pierre Arsenault has requested to electors list for the municipality.

h. Asset Management Program - FCM application

The application has still not been completed.

i. Drainage issues

The representatives of AJL have been to the site and have proposed a solution. Final permission needs to be required from the nearest resident. The proposal is within the budgeted amount of council.

j. Planning Act consultations

- Planning Board for permits
- Revise Official Plan

Mayor Bernard explains the changes to the planning act and explains that a subcommittee from council will be required to review and make recommendations for building permits and to revise subdivision planning bylaws.

Planning board meeting is open to the public and a licensed planner is the only ones permitted to complete a plan for any municipalities.

Mayor Bernard will continue researching this item to see if the planning board meeting for the Rural Municipality of Wellington can be incorporated within the regular monthly meetings with all councilors as members.

Mayor Bernard shared that in the upcoming year, the Municipal Act will require additional certifications and approvals for any new buildings. Also any new buildings will need to meet the national building codes and will be an additional cost to the builder. The Act requires each municipality to have a subcommittee to evaluate all building permit request and bring the recommendations to council. Mayor Bernard will ask if this evaluation can become part

of the agenda at each meeting. Councilor Cormier volunteered to assist in this committee work.

6. Financial Report – YTD, May 30th 2018

Council reviewed the YTD financial reports up to the end of May 2018. Council questioned the Vanier rentals. They were also a few other clarification questions.

7. Committee Reports

a. Sewer

There are no issues to bring forward. The system is working up to standards

b. Club

i. Manager position

After announcing both the opportunity for employment and to lease the facility, there has been no interest for a bar manager. The outgoing manager will be in place until the end of the month and no other solution has been found.

It was moved and seconded to promote the potential lease option in the Journal Pioneer and if we have no responses, to close the Vanier Club for July and August.

Motion carried (2018-53)

c. Recreation

i) Maintenance

All the spring/summer maintenance have been completed; banners are up, picnic tables have been taken out of storage, the fountain is working and the tennis court need to have the nets placed.

ii) Ramp by pond

A plan to lift and but the ramp by the pond in place has been developed.

iii) Trails

Gravel is needed to upgrade the trails and to level off the entrance.

iv) Playground equipment

Work and upgrades are needed for the playground. An inspection was completed last year and the recommendations need to be put into place, important to have this work completed before Canada Day Celebrations.

d. Bingo

The BINGO continues to run well and have good attendance. Volunteers are still needed.

e. EMO Team

The committee had a meeting last week with Cindy MacDougall from the EMO provincial department. She will be sharing a planning resource for the local team to use. Overall the planning is going well and should be completed on time.

f. Regional incorporation - Public consultations

Mayor Bernard shared with the group that two public consultations were held at the Evangeline School on June 5 and June 7. There were approximately 70 people present in total during the two consultations. Overall the response was positive, there are still many questions to be answer and more public consultations are needed.

The public consultation reports will be shared with council once they become available.

8. New Business

a) Maintenance

– Grass cutting rates; after researching the issue, it was decided to keep the rate at \$35 per hour to cut the grass on the municipality grounds

- Sidewalk repairs; there are up to 3 sections of the sidewalk that need to be fixed as they are broken. Arrangement will be made to have them fixed by the same firm that placed the sidewalks.

b) Building permit - Mr. Frank

Council reviewed the application for a new house on Mill Road. There are questions in regards to the plans. Councilor Cormier will reach out to the potential resident to clarify certain elements before a decision can be made.

Important to note that Mill Road is not zoned for mini homes

b) Travel mileage reimbursement rate

At this time, there is no need to discuss the travel mileage rates

c) Signage Bylaw

Council reviewed a signage bylaw that has been developed for the Rural Municipality of Wellington.

It was moved and seconded to approve the first reading of the signage bylaw as presented with some changes brought forward by council with changes such as the maximum amount of signs for special events (from 2 to 4) and signs can be illuminated.

Motion carried (2018-54)

d) Lease for Old Mills Park

It was moved and seconded to renew the lease of the land for the Old Mills Park for the amount of \$300 for a 20 year period.

Motion carried (2018-55)

e) Canada Day Celebrations in the Park

Deputy Mayor Enman shared the plans for the Canada Day Celebrations in the park. Along with the CSCÉ, they have planned a family oriented event filled with music, food, and games for the children and much more. Deputy Mayor Enman invites any councilors available to come help set up for the event Sunday morning at 9 a.m.

9. Correspondences

a. Premier of PEI

Council received a copy letter from the Premier of PEI to Groupe Consultatif Communautaire Evangeline in regards to the needs of additional RCMP services across the island

10. Next meeting – Summer meetings

The next council meeting will be held on July 16th at 7 p.m. at the village office.

11. Adjournment

Meeting adjourned at 10:20 p.m.

Alcide Bernard, Mayor

Dated

Giselle Bernard, Administrator

Dated